

**PROPOSED
MINUTES
of the**

**APPROVED MINUTES
December 20, 2023
REGULAR MEETING of the BOARD OF EDUCATION
of the
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT
Held in the Senior High School, Room 11
Conklin, New York, County of Broome**

**MEMBERS
PRESENT:** Mrs. Mary Haskell
Mr. Jack Bell
Mrs. Johanna Burkhardt
Ms. Kelly Howe
Mr. Mark Leighton
Mr. Ryan Remza
Mrs. Suzanne Vimislik

MOTION Leighton
SECONDED Burkhardt
APPROVED 1/17/24

**MEMBERS
ABSENT:**

**ALSO
PRESENT:** Ms. Natalie Brubaker, Superintendent
Ms. Catherine Kacyvenski, Assistant Superintendent
Ms. Karen Mullins, District Clerk
Dr. Jill Rich, Donnelly Principal
Ms. Jessica Bowerman, Brookside Principal
Ms. Laura Karlson, MS Principal
Mr. Zach Tarnowski, HS Asst. Principal
Mr. Ralph Schuldt, Director of Facilities
Ms. Shannon Hogan, SVTA Representative
5 Students

Mrs. Mary Haskell, Board President, called the meeting to order at 6:01 pm.

RECORD OF ATTENDANCE – Mr. Leighton made a motion, seconded by Mr. Remza, to accept into record the attendance for the December 20, 2023, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (7 yeses)

APPROVAL OF MINUTES – Mr. Bell made a motion, seconded by Ms. Howe to approve the minutes of the November 15, 2023, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (7 yeses)

VOICE OF THE PUBLIC #1 – No Comments

NEW BUSINESS – No Report

FINANCIAL REPORT – Mr. Remza made a motion, seconded by Mr. Bell, that the Board acknowledges receipt of the November financial reports. Upon the vote the motion was approved unanimously. (7 yeses)

SUPERINTENDENT'S REPORT

Mrs. Brubaker stated that Arcadis will do a presentation at the January board meeting regarding the electric bus study, which will be done at no cost to the district. She reported that she received feedback from the survey sent to parents regarding teacher professional development, and that 30 percent of the parents liked the two-hour delay, 30 percent liked the early dismissal, and 30 percent said they didn't have a preference. She said that with those results, it would then go to the teachers for their preference. Mrs. Brubaker discussed the proposed solar farm on Conklin Road that requested a tax PILOT agreement and stated that she has learned that the Town of Conklin already sent the company a letter denying their solar farm as it doesn't meet town codes. She said that the school report card information is now available, and that Ms. Kacyvenski will be providing a report at the meeting in January.

Resolutions – Mrs. Vimislik made a motion, seconded by Mrs. Burkhardt, to approve the following resolutions:

Special Education Recommendations – that the Susquehanna Valley Board of Education:

- Authorize the 4 services recommended on the CPSE list dated 11/17/23
- Authorize the 25 services recommended on the CSE list dated 11/8 – 12/6/23

Resignations – that the following resignations be approved:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Tara Davies	Food Service Helper	Middle School	11/15/23
Victoria Considine	PT Cook	Middle School	11/29/23
Richard Brice	Department Chair-Math	District-Wide	1/26/24

Leaves of Absence – that Felicia Herceg, Brookside teacher, be granted a medical leave of absence from January 15 until March 4, 2024.

Non-Instructional Appointments – that the following non-instructional appointments be approved:

<u>Name</u>	<u>Position / Location</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Monique Lee	Food Service Helper MS/HS	As Per Contract	12/21/23

Instructional Substitute Appointments – that the following instructional substitute appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Kara Swartwood	Substitute Teacher – Non-Certified	As Per Contract	12/21/23
Logan Haskell	Substitute Teacher – Non-Certified	As Per Contract	12/21/23
Caiden Hogan	Substitute Teacher – Non-Certified	As Per Contract	12/21/23
Milissa Long	Substitute Teacher – Non-Certified	As Per Contract	12/21/23
Jada McCann	Substitute Teacher – Non-Certified	As Per Contract	12/21/23
Nicole Smith	Substitute Teacher – Non-Certified	As Per Contract	12/21/23
Nicole Indelicato	Substitute Teacher – Non-Certified	As Per Contract	12/21/23
Leanna Ricci	Substitute Teacher – Non-Certified	As Per Contract	12/21/23

Non-Instructional Substitute Appointment – that the following non-instructional substitute appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Nicole Indelicato	Substitute Teacher Aide	As Per Contract	12/21/23

Tenure – that the following personnel be granted tenure in the respective tenure area on the effective date indicated:

<u>Name</u>	<u>Tenure Area</u>	<u>Building</u>	<u>Effective Date</u>
Halee Steen	Childhood Ed 1-6	Brookside	1/3/24

Donation –that the Board of Education accept a donation from DonorsChoose.org for S.T.E.M. materials for the High School Library valued at \$225.26.

Bid Awards – that the Susquehanna Valley Board of Education approve the Paper and Supplies bid, and that it be awarded to the following vendors: Renzi Food Service, Sanico, Hill & Markes, Central Poly Corp

Retainer Agreement - that the Retainer Agreement with the law offices of Napoli Shkolnik PLLC, 360 Lexington Avenue, 11th Floor, New York, New York, and Coughlin & Gerhart, 99 Corporate Drive, Binghamton, New York, authorize the commencement of litigation against Meta, Google, Snapchat, TikTok and/or other similar social media entities, at no additional cost to the Susquehanna Valley Central School District, commencing immediately, be and is hereby approved.

Upon vote the motion was approved unanimously. (7 yeses)

2022 Capital Improvement Food Service Equipment Contract – Mr. Remza made a motion, seconded by Mr. Bell, the District has received bids from suitable and responsible contractors for a 2022 Capital Improvement Food Service Equipment Contract project. Upon the advisal’s of the District’s consulting architects that the bid of Joseph Flihan Co.,

as confirmed in its response to the Construction Managers descopeing letter dated December 15, 2023, meets all required specifications, it is hereby

RESOLVED that Joseph Flihan Co. be awarded the contract for 2022 Capital Improvements – Food Service Equipment Contract – SED NO. 03-06-01-06-0-006-021 High School and SED NO. 03-06-01-06-0-003-017 Brookside Elementary School for a sum not to exceed \$613,700 and the Board President or her designee is authorized to execute said contract on behalf of the district.

Upon vote the motion was approved unanimously. (7 yeses)

ASSISTANT SUPERINTENDENT’S REPORT – Ms. Kacyvenski announced that are working on dignity, equity and inclusion as required by the state, and they have formed a Dignity Committee which comprises of the elementary, middle and high schools with a cross section of teachers, aides and family members. She said that this committee will be training with Rosanne Bayne and will be doing a book study, and they will be working with her for our Superintendent’s Conference Day.

BOARD OF EDUCATION DEVELOPMENT REPORT – None

VOICE OF THE ADMINISTRATORS –

Ms. Bowerman said that they have been very busy with all the holiday extravaganzas: the high school chorus came and caroled, the school is decorated, and they had many special projects. She said that Miss Ann from BOCES comes every month to do yoga with the students, and this month, they did yoga with their buddy class.

Ms. Karlson reported that the holiday concert was excellent, and the hallways were nicely decorated and looked great. She said that the senior citizen holiday lunch had a great turnout with 90 lunches served. She said that next year they are looking to do a mailer to get a larger turnout. She announced that the holiday pep rally will take place on Thursday.

Dr. Rich congratulated Ms. Stafford and Mr. Johnson who did a wonderful job with the holiday concert. She announced that they had four students make All County Orchestra, four sopranos made All County Chorus, and had three make alternate. She thanked Betsy Remza for taking the pre-K class for us and doing an outstanding job; the kids adored her and are not looking forward to her leaving nor is she. For Ms. Stilloe, Dr. Rich reported that the Donnelly Food Bank in November supported 15 families, 32 adults, 43 kids and 1 senior; this month so far we are at 13 families, 34 kids, 25 adults and 3 seniors.

Mr. Tarnowski reported that the High School held their winter concert last night. He gave a shout out to all staff and the Spirit Club for all their holiday efforts over the last few weeks, and that the Saber Snow Show will be held tomorrow. He said that once the students and staff return after the holiday break, they will be preparing for mid-terms.

Mr. Schuldt reported that SED was in the process of reviewing Phase II, which is for the Middle School and Donnelly, and will hopefully go out for bid in the spring. He said that Phase I has been approved and will go out for bid in January.

Ms. Hogan, SVTA representative, said on behalf of the SVTA, she wishes everyone a happy and safe holiday season.

VOICE OF THE PUBLIC #2 – None.

Executive Session – Mr. Remza made a motion, seconded by Mr. Leighton, that the Board of Education meet in Executive Session to discuss litigation and negotiations. Upon vote the motion was approved unanimously. (7 yeses)

At 6:31 p.m. the Board recessed

At 6:35 p.m. the Board met in Executive Session

At 7:12 p.m. the Board returned to Regular Session

MOTION TO ADJOURN – Mr. Remza made a motion, seconded by Mr. Bell, that the meeting be adjourned. Upon vote the motion was approved unanimously. (7 yeses)

There being no further business, Mrs. Haskell adjourned the meeting at 7:14 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Karen A. Mullins". The signature is written in black ink and is positioned above the typed name.

Karen A. Mullins
School District Clerk